

Meeting Minutes

Project Name: IPRS	Doc. Version No: 2.0	Status: Final	Date: 10/22/2003
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Evelyn Woodard
Date: 10/22/2003
Time: 10:00AM TO 1:00PM
Location: Crossroads, Conference Room 3

Attendees

Name

IPRS Core Team

Gary Imes	Thelma Hayter
Jean Revenew	Bobby Minish
Rick Olson	Cathy Bennett
Cheryl McQueen	Evelyn Woodard
Shawn Holland	Kellie Fessler
Rick DeBell	Paul Carr
Jeffrey Poole	

Area Programs

New River	Cumberland
Mecklenburg	Guilford
Albemarle	Eastpointe
Rockingham	Catawba
Wake	Johnston
Centerpoint	Chowan
Blue Ridge	

Agenda

Item No.	Topics
(1).	<p>Division and EDS Review</p> <p>Request approval of the October 15th meeting minutes. Discuss October 17th checkwrite results: upcoming checkwrites – October 24, 31.</p> <p>Review results of the previous Checkwrite, noting problems researched, solved or still being researched and checkwrite summary report.</p> <p>Bug Central Status, review status of action items and issues related to support pilot Area Programs, key CSR's.</p> <p>IPRS Operations Support: File Maintenance, Security and Help Desk</p>
(2).	<p>Pilot Area Programs and Others</p> <p>Area Program Checkwrite Status – follow-up on the checkwrite cycle for October 17, 2003; preparation for October 24, 2003 checkwrite. Follow-up on action items from last meeting.</p> <p>Area Programs questions and comments regarding October 17th checkwrite. Specific agenda items; approve October 15th meeting minutes for posting, TPA status. Any other Area Program questions or comments. Concluding remarks from DMH and/or EDS.</p>
(3).	<p>Miscellaneous</p> <p>Other IPRS related topics for discussion.</p>

Item No.	Topics
1.	<p>Administration Notes (Division and EDS review):</p> <p>General Discussions and Questions:</p> <p>EDS will modify all of the customer approval documentations to reflect the individual's position (role/organization). Chief of IT Services will be changed to IT Services Team Leader.</p> <p>Medicaid delayed the 835-process to review the source file prior to releasing the file to translation (FTP). Medicaid did not add the Area Programs on IPRS to the TR screen and is working fervently to add the Area Programs to the source file this morning.</p> <p>Rick DeBell has indicated that the Area Programs will send in jail diversion information and the Division will pay for the services outside of IPRS using UCR funds. Details will be forthcoming.</p> <p>For the funds associated with Retro-Medicaid accounts receivable balances for Wayne, Davidson and Piedmont, the Budget Office will look at these balances next spring to address a possible refund from those Area Programs.</p> <p>DMH IT Services stated that the policy being written by DMH concerning the billing of services provided to Health Choice eligible consumers has been approved by DMA.</p>
2.	<p>Review Results of the Previous Checkwrite:</p> <p>Please review the attached checkwrite summary report.</p> <p>CSR Prioritization:</p> <p>The Division iterated there are several projects/CSR's that need addressing.</p> <p>Bug Central:</p> <p>There are currently three bugs in customer review (211362, 211784 and 217616) and three bugs in process/working (209198, 215045 and 216817).</p> <p>Operations Support (File Maintenance, Security, Help Desk):</p> <p>No issues or concerns to report at this time.</p>

Item No.	Topics
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3.	Administration Notes Continued:
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10:30am Conference Call to Area Programs: Area Program checkwrite status, discuss preparations, questions and concerns.

DMH IT Services stated that Betty Cogswell forwarded to all of the Area Programs the compliant 835-macro (future enhancement for 835). The 8599 macro should have corrected the problem for consistent files only.

Mecklenburg informed the group they received an 837-test file from their software vendor. The Area Program has noted and reported several issues surrounding the test file to their software vendor (increased speed, 837-file needs improvement).

Centerpoint raised a question regarding CMHC billing Medicare as primary to the Area Programs who participated in the conference call. Rockingham stated that their software vendor, which is not CMHC, has designed their system to handle billing Medicare as primary.

New River raised an issue regarding the EOB 8599 denials (uncertain if denials are associated with the attending provider). The Area Program will forward several ICN's to Shawn Holland for analysis/review.

Eastpointe stated they did not receive their Medicaid RA for the previous checkwrite. EDS spoke with many of the Area Programs regarding the issue and stated that the Area Programs should contact the ECS/Medicaid group directly. Now that Medicaid is creating the 835 from the HIPAA Bridge, all Area Programs should contact the Medicaid Help Desk, 1-800-688-6696, option 1. EDS informed the Area Program they are still reviewing the Retro-Medicaid payments (recoupments were not on the RA dated 10/17/03).

EDS informed Tideland that Medicaid did not properly setup the 835 for IPRS. Medicaid is correcting and forwarding the Area Program's 835 RA this afternoon. Tideland will contact the Medicaid Help Desk, 1-800-688-6696, option 1 for assistance.

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation.	Betty Cogswell Rick DeBell	Short term/long term solution proposed. Long term encompasses changes to the eligibility file; covers more than jail diversion.	No change	
AI2.	8-20-03	DMH IT Services will perform follow-up procedures regarding Health Choice (memo has not been signed by Phillip Hoffman).	Betty Cogswell Rick DeBell	Policy forwarded to Medicaid and DMH for joint approval (requires a formal approval from both Divisions).	No change	
AI3.	10-8-03	Western Highlands merger.	Rick DeBell	Communicate with Leza and Wanda possible impacts resulting from the merger.	No change	
AI4.	10-22-03	Area Programs that have not sent their consolidated TPA: OPC, SE Regional, Davidson, Onslow, Neuse, Durham, Edgecombe-Nash and Foothills.	Paul Carr	EDS will perform follow-up procedures (receiving compliant 835 for these Area Programs who have not forwarded a consolidated TPA for EDS signature).		

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						